

INTERNAL REGULATIONS OF THE INTERNATIONAL ASSOCIATION OF EDUCATING CITIES

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INTERNAL REGULATIONS OF THE INTERNATIONAL ASSOCIATION OF EDUCATING CITIES

Chapter I

ON THE ASSOCIATION in GENERAL

Article 1: The International Association of Educating Cities (hereon, IAEC) was legally constituted, and its Statutes were legally recorded in the General Registry of Associations of the Ministry of Justice and the Interior under number 135237, on 26/9/94, as a non-profit, permanent organization seeking collaboration amongst city governments interested in compliance with the principles set down in the Charter of Educating Cities.

These Internal Regulations will be subsidiary to the obligatory provisions of the Associations Act, which are concordant with the Statutes of the Association.

Article 2: The Association seeks to achieve the purposes set down in Article 4 of the Statutes and, all the activities it undertakes, and those of its management bodies and the members of the same, shall be addressed to achieving said purposes.

Article 3: The IAEC shall have its own logo which will figure on the documentation of the entity. Every member city shall be entitled to make use of the same, although it must request permission to do so from the Secretariat of the IAEC, who, upon authorising its use shall provide the city with the regulations governing the use of said logo.

All notices and/or notifications set down in the Statutes of the IAEC and in these Regulations shall be considered validly made providing that they are made using any conduits, by ordinary post, electronic mail, or a posting on the website of the Association (www.edcities.org)

Chapter II

MEMBERSHIP APPLICATION

Article 4: Any city in the world that wishes to join the IAEC can do so through their local government. To join the Association the Mayor of a candidate city must submit a written request accompanied by the resolution of the City Council of the city accepting the principles of the Charter of Educating Cities and authorising the Mayor to apply for membership.

This request must include the name of the Mayor, who will act in the IAEC as the permanent representative of the city; the name of a representative to act in a technical, or civil service capacity of the City Council or the like, and, as the case may be, a representative of a political nature, i.e., someone who bears political responsibilities in the municipality. Any future changes of either of these two representatives must be reported by the Mayor by reliable means.

All the cities that are granted membership will receive a copy of the Statutes and the Internal Regulations from the Secretariat of the IAEC.

Article 5: After the membership application has been received, the Executive Committee will decide on whether to admit the candidate. This decision, however, will not be final until it is validated at the next General Assembly.

Article 6: If admission is rejected by the Executive Committee, the applicant city must be notified and provided with a literal copy of the aforementioned rejection.

RECORDING IN THE REGISTER

Article 7: Once the membership of a new member has been validated by the respective General Assembly, the Secretariat shall record the new member in the Members Register.

Article 8: All new member cities must have full knowledge of the Statutes of the Association and of these Internal Regulations, and must be in possession of a copy of the same, to which they shall have access, in any case, through the website of the IAEC "www.edcities.org", and, accordingly, the new member cannot allege a lack of knowledge of said documents.

Chapter III

ON THE GENERAL ASSEMBLY

Article 9: General Assemblies may be Ordinary or Extraordinary, and will be convened as either one or the other.

ORDINARY AND EXTRAORDINARY GENERAL ASSEMBLY

Article 10: The powers of the Ordinary General Assembly are:

- a) Adoption, as the case may be, of the Management of the Executive Committee and of the executive bodies.
- b) Adoption of the profit and loss accounts for the year and the budgets.
- c) Adoption of the annual dues.
- d) The adoption of any other resolutions that could be discussed and adopted by an Extraordinary General Assembly.

Article 11: The powers of the Extraordinary General Assembly are:

- a) Adoption of the action proposals to fulfil the objectives of the IAEC as set down in the Action Plan presented by the Executive Committee.
- b) Modification of the Statutes of the IAEC and adoption of the Internal Regulations and other rules pursuant thereto.
- c) Appointing and revoking the members of the Executive Committee.
- d) Adoption of the activities reports presented by the Executive Committee and control of their execution.
- e) Decision on or ratification of the membership and resignations of the members of the IAEC proposed by the Executive Committee.
- f) Election of the President.
- g) Agreeing upon the merger, winding up and liquidation of the IAEC.

- h) Agreeing upon the association, federation and any other form of union with third parties.
- i) Adoption of any modifications to the system of organisation and operations of the IAEC, including the change to a federation or confederation.
- j) Deciding upon the declaration of the IAEC as a public interest association.
- k) Approving the levying of extraordinary dues.
- l) Any other powers that are not the exclusive competency of the Ordinary General Assembly.

CALLS

Article 12: Both the ordinary and extraordinary General Assembly will be called by the Secretariat as required by the provisions of the art. 15 of the Statutes, by order of the President, who will authorize the same with his or her signature and who will determine the Agenda in conjunction with the Executive Committee.

In the event that a member city wishes to add a supplementary item to the proposed Agenda, the Secretariat must be notified of this in writing within ten day prior to the convening of the Assembly. No motions submitted after this period will be admitted.

RIGHT OF ATTENDANCE

Article 13: It is the unalienable right of the Members to attend the meetings of the General Assembly convened with voice and vote, unless their membership has been definitively suspended or suspended as a cautionary measure as part of the respective disciplinary proceedings for legal or statutory causes in which they may be engaged.

REPRESENTATION AND DELEGATION OF VOTES

Article 14: The permanent representative of the member cities of the IAEC at the General Assembly will be the Mayor of each city, although the latter shall be entitled to delegate their representation and vote to another person from the same city or to other representatives of another member city of the Association, as recognized by art. 17 of the Statutes. The maximum number of proxies that a city can receive shall not exceed ten.

Article 15: The representation and delegation of the votes of the member cities must be made in writing and signed personally by the person represented, indicating the date of the conferral of the proxy. No representations or proxies containing erasures, amendments or scratched out words will be admitted.

Furthermore, the proxy document indicating the name of the city receiving the proxy shall only be valid for a specific Assembly, unless said Assembly has been suspended and continued at other sessions, in which case it will also be valid. The vote of each member shall be indivisible.

Article 16: All voting proxies shall be placed in the hands of the President of the respective General Assembly prior to its commencement in order to establish whether there is a quorum.

The Secretariat of the IAEC shall prepare for each General Assembly a list of the proxies and must unfailingly record said list in the minutes of said General Assembly.

CONSTITUTION AND QUORUM

Article 17: The President of the General Assembly shall open the meetings of the General Assemblies convened and will require that the Secretariat verify the attending members thereat, or statutorily represented, in order to establish whether the attendance complies with the provisions set down for quorum in the Statutes.

If there is no statutory quorum to validly convene the General Assembly on first call, the President will make this public and declare the meeting to be invalid, and, accordingly, the meeting must be convened on second call, to be held within the period set down in art. 16 of the Statutes.

ADOPTION OF RESOLUTIONS AND THEIR VALIDITY

Article 18: Both in respect of the Ordinary and Extraordinary General Assemblies the decisions shall be made by a simple majority of the member cities present or duly represented in accordance with the Statutes and these Internal Regulations, with the exception of the qualified votes established in both cases.

Article 19: All the resolutions adopted by a General Assembly shall be legally valid as decisions of the Association that must be respected by all the members of the IAEC, and, accordingly, will be executory, irrespective, as the case may be, of whether they have been recorded in the respective Register.

MINUTES OF THE ORDINARY AND EXTRAORDINARY GENERAL ASSEMBLY

Article 20: Written minutes will be kept of all the General Assemblies by the Secretariat attesting to the contents of the same, indicating the circumstances that occurred when they were convened. The minutes will at all times be authorised by the signature of the President.

Article 21: All the Minutes of the General Assembly must contain:

- a) The date of the meeting
- b) Whether the General Assembly has been convened on first or second call
- c) The city presiding over the meeting and the name of its representative
- d) The representative of the city acting as the Secretariat
- e) The representative of the city acting as chair, as the case may be
- f) Each and every member city present at the Assembly, indicating the name and surname of their representatives.
- g) Each and every city that delegates its representation and vote, indicating expressly the city receiving the proxy.
- h) The quorum
- i) The reading of the Agenda containing the call for the Ordinary or Extraordinary General Assembly.

- j) The debates that take place, the record of which is the exclusive competence of the Secretariat, which will record the information and circumstances which, in their opinion, require transcription in order to understand the matters discussed.
- k) The balloting and its results, indicating the number of votes cast in favour and those against, abstentions, the members who cast blank ballots, and spoiled ballots, if any.
- l) The abnormal circumstances that may arise in the Assembly and their resolution.
- m) The proposals made by the members that are not on the Agenda, their treatment and resolution, as the case may be.
- n) Any circumstance which in the judgement of the Secretariat must be recorded in the Minutes for documentation purposes.

Article 22: The Minutes of the meetings of the ordinary or extraordinary General Assembly will be compiled into a book, which will contain all the Minutes in chronological order, as documents of the IAEC, and which shall remain in the custody of the Secretariat of the IAEC.

Article 23: All the member cities of the IAEC will be made aware of the minutes within 3 months as from the General Assembly to which they refer, either by posting them on the website of the Association, e-mail or ordinary post sent to the address indicated in the members book, at the discretion of the President of the Executive Committee in each case.

Chapter IV

ON THE EXECUTIVE COMMITTEE

Article 24: The members of the Executive Committee are elected by the General Assembly, with the quorum established in Article 20 of the Statutes, except for the President, whose election and appointment is established in Article 25 of the Statutes.

Article 25: In order to be elected as a member of the Executive Committee, one must be a sanction-free paid up member for at least one year of the Association.

The member cities elected by the General Assembly to the Executive Committee, must publicly accept their office when appointed before the General Assembly or in a letter addressed to the President of the Executive Committee, within a term of 5 days as from the time at which they were informed of said appointment, and they must exercise their functions as diligently as possible and especially undertake to achieve the purposes of the IAEC, especially those set down in the Charter of Educating Cities.

Article 26: In order to cover the leavers from the Executive Committee, the latter shall inform all the member cities in writing within a minimum period of fifteen days prior to the General Assembly of the number of vacancies in the Committee to be covered by elections at the General Assembly being called.

Article 27: As from the date of notification of said number of vacancies to be covered and in the next 10 days, the members that wish to be elected to fill the

vacancies must write to the President of the Executive Committee and inform it of their candidacies.

These candidacies must include a detailed explanation of why they are standing as a candidate for election to the Executive Committee, and a list of their future action principles.

CALL AND AGENDAS

Article 28: The Executive Committee can meet in Ordinary or Extraordinary session. In all cases, if all the members of the Committee unanimously decide to hold a meeting of the Executive Committee, said meeting shall be an extraordinary meeting.

Article 29: The call for a meeting of the Executive Committee, which must contain the date of the meeting, the place and the Agenda will be submitted by the Secretariat to all the members of the Committee within 30 days before said meeting, by any means of communication, except verbally.

Notwithstanding the above, the full Executive Committee shall be entitled to dispatch other issues not on the Agenda included in the call for said meeting should a simple majority of its members agree to do so.

MEETINGS OF THE EXECUTIVE COMMITTEE

Article 30: The Executive Committee shall meet in the place and time indicated in the call. If for reasons of force majeure, to be determined exclusively by the President, the meeting cannot be convened on first or second call (to be held fifteen minutes after the time set for the first call) the meeting can be suspended, restarted or commenced at the discretion of the President.

Article 31: The President shall consider the Executive Committee meeting to be validly convened on first or second call, depending on the quorum of attendees as per Article 23 of the Statutes.

Article 32: The members of the Executive Committee are obligated to attend all the meetings called. The accredited representatives of each city shall be entitled to be substituted, if it is impossible for them to attend, by another person delegated by their Mayor. In any case, the city which holds the office of President (or the member city substituting the latter), and the city which occupies the Secretariat, must attend.

No member of the Executive Committee shall be entitled not to attend the meeting without just cause, and in order not to attend he or she must have the express authorisation of the President, providing that said absence does not alter the quorum for holding the meeting or the quorum for adopting resolutions under the Statutes.

Once authorization is granted, as the case may be, the absence of the member city shall be recorded in the minutes.

Article 33: The debates of the member cities on the Executive Committee, when it meets, will be chaired by the President, who will be in charge of moderating the interventions and giving the members the floor.

The President shall be entitled to take the floor away from the participants, if, in his or her judgement, their interventions are not related to the matter under discussion, if they stray off topic, or if they do not contribute anything of interest to the matter, or if their comments are unsuitable or may alter the order of the meeting of the Committee.

Article 34: The balloting will be guided by the President and will be controlled and supervised by the Secretariat, which will verify the counting of the ballots and attest to the results.

Article 35: The balloting will be done by a show of hands as per the decision of the President, and, in any case, may be made by secret ballot should any of the members attending request this.

Article 36: Each member city of the Executive Committee has the right to one vote, notwithstanding the casting vote assigned to the President.

Article 37: The members of the Executive Committee shall be entitled to cast their ballot "in favour", "against", "abstain", "blank", and the numerical results will be recorded in the Minutes of the meeting.

Article 38: If formal irregularities in a vote are detected, the President will declare the vote legally null and void and carry out a new vote.

Once the ballot of each member city is cast, their vote cannot be changed in any way, and is final, unless the circumstances of the preceding Article can be accredited and proved.

RESOLUTIONS

Article 39.- The Executive Committee shall adopt its resolutions by a simple majority of votes of the members present at its meetings.

However, by virtue of the agreement of two thirds of its members present it can delegate some of its powers to one or several committees or working groups.

It shall also be entitled to appoint, with the same quorum, one or several agents to exercise the function or functions conferred upon them by the Executive Committee, with the powers deemed necessary in each case.

Article 40: The resolutions of the Executive Committee must be complied with as from the time they are legally adopted.

All the member cities of the IAEC must comply with the legally adopted resolutions of the Executive Committee, notwithstanding the claims or appeals in respect of the same filed before the General Assembly, the Arbitration Court of Barcelona or the ordinary courts.

Article 41: The Executive Committee cannot adopt resolutions that infringe the contents of those adopted by the General Assembly.

Article 42: The President shall have the power to suspend any resolution adopted by the Executive Committee when it deems that said resolution interferes with the

competencies of the General Assembly, or infringes the resolutions adopted by the latter, or seriously jeopardizes the interests and the rights of the Association or its members or is contrary to the law.

In the event that said suspension is adopted, the first General Assembly convened after the same must ratify said suspension and, consequently, nullify the resolution, or else lift the suspension adopted by the President.

MINUTES OF THE EXECUTIVE COMMITTEE

Article 43.- The resolutions of the Committee will be recorded in the Minutes Book, which must be drafted by the Secretariat. At the beginning of each meeting of the Executive Committee the Minutes of the preceding meeting will be read and adopted or modified.

Article 44: The Minutes of the meetings of the Executive Committee will contain the circumstances that have occurred during the same and must indicate:

- a) The date and place of the meeting
- b) Whether the meeting of the Executive Committee has been convened on first or second call
- c) The member city and the representative of the same presiding
- d) The member city and its representative acting as Secretariat
- e) The express Agenda
- f) The member cities of the Executive Committee attending with the name and surname(s) of their representatives.
- g) The roster of attendees
- h) The debates, the recording of which is the exclusive competency of the Secretariat, which will indicate the information and circumstances which, in its opinion, need be transcribed in order to make the matters discussed understandable.
- i) The balloting and results, indicating the number of votes in favour and those against, abstentions, the members who cast blank ballots, and spoiled ballots, if any.
- j) The abnormal circumstances that may arise in the Assembly and their resolution.
- k) Whether there have been modifications to the roster of attendees during the meeting of the Executive Committee.
- l) The proposals made by the members that are not on the Agenda, their treatment and resolution, as the case may be.
- m) Any circumstance which in the judgement of the Secretariat must be recorded in the Minutes for documentation purposes.

NOTIFICATION OF THE RESOLUTIONS TO THE MEMBERS OF THE IAEC

Article 45: The resolutions legally adopted by the Executive Committee that cannot be recorded in the Register of Associations, shall not be publicly deeded, but must be known by the members of the IAEC, and any member of the latter can have knowledge of them, if they submit a request for said resolutions in writing to the Secretariat, by means of the dispatching by the latter of the respective accrediting certificate of the same. Such certificate shall act as documented proof in the event a resolution is impugned.

IMPUGNING RESOLUTIONS

Article 46: The resolutions adopted by the Executive Committee can be impugned by the member cities that believe their rights in the IAEC have been jeopardised, in accordance with government legislation, by filing an appeal before the Arbitration Court of Barcelona, or, as the case may be, the Courts of Justice.

AGENTS, BUREAUS, THEMATIC AND TERRITORIAL NETWORKS AND OTHER BODIES

Article 47: Those member cities that propose to create a territorial or thematic network or any other body must submit a formal application to the Executive Committee indicating the objectives, working methodology and Action Plan with which they propose to carry this out, accompanied by a schedule for doing so. The Executive Committee will issue its approval by means of a simple majority of its members.

In order to create Territorial Networks: a minimum of 5 cities is required. The coordinating city will be aided in this task by a minimum of 2 cities. The objectives of these networks are: to provide a place for encounter, dialogue and exchange for members in a specific country.

In order to create Thematic Networks: a minimum of 5 cities is required, from 3 different countries. The coordinating city will be aided in this task by a minimum of 2 cities. The objectives of these thematic networks are to exchange information and knowledge, and start up projects relating to a specific thematic content.

The Executive Committee shall also be entitled to delegate some of its powers to some of the various bodies mentioned in Art. 29 of the Statutes. It shall also be entitled to appoint one or several agents, who may or may not be members of the IAEC, in order to carry out the activity/ies it deems suitable and confer upon them the powers it deems necessary in each case.

Article 48: When the Executive Committee approves the appointment of agents or the creation of networks or other bodies, it strictly establishes the conditions of the same, the member cities which will form part of them, and their purposes.

Article 49: The Executive Committee shall appoint one of its members as the person responsible for the supervision of the activity of these bodies¹.

Article 50: The member cities of the different networks will be fully autonomous when appointing the coordinating cities of each network.

The coordinating cities of the networks must report on their activities in writing to the Executive Committee at least once per year.

Article 51: In the event that the action of a coordinating city is not in line with the conditions or purposes of the respective network, the members of the network shall be entitled to act in line with their internal regulations.

The same rules apply to the agents.

¹ Bodies: Understood as the bureaus, thematic and territorial networks and other possible bodies

Article 52: At all times the Executive Committee shall be entitled to withdraw its trust in the body and stop it from continuing in its endeavours whenever it believes, that its actions do not comply with the conditions or purposes of its creation, or its work is not in line with the interests of the IAEC. The withdrawal of trust must have the support of a simple majority of the members of the Executive Committee

RELATIONS WITH ALL THE MEMBERS OF THE IAEC

Article 53: The Executive Committee shall be entitled to request of the member cities of the Association, whenever it deems necessary, and, at least once per year, that they submit a report in writing addressed to the Secretariat of the Committee (either by e-mail or ordinary post), on the initiatives, activities, programs, etc. that they have started up unilaterally or in association with other member cities of the IAEC, in order to fulfil and comply with the purposes of the Association.

Furthermore, all member cities shall be entitled to request, by means of a letter submitted to the Secretariat, information on the undertaking of the activity of the Association and of the management of the Executive Committee. The certification which, as the case may be, is submitted by the Secretariat will be made through a channel it considers opportune within a period no longer than 60 days.

Chapter V

ON THE ECONOMIC SYSTEM OF THE IAEC

Article 54: The annual ordinary dues will be those agreed annually by the General Assembly, as per the Statutes and these Internal Regulations.

The Executive Committee shall propose to the General Assembly the amount of the ordinary annual dues, which, once they are approved, must be paid by the member cities of the IAEC as from 1 January of the following year.

Furthermore, and in respect of the membership of new cities, in order for the candidate city to be definitively admitted as a member of the IAEC, it must immediately pay the annual dues, and must pay the dues for the following year as from 1 January.

The payment of the annual dues will be made through a standing bank order or bank transfer, and, each member city will be sent a receipt for said payment, providing it has requested one from the Secretariat.

Article 55: All the members of the IAEC shall be entitled to request, by means of a letter addressed to the Secretariat, information on the state of the accounts of the Association.

PRODUCTS OR ASSETS OF THE IAEC

Article 56: The IAEC will take possession of and incorporate into its equity all the fruits, income, prices and legal profit that is generated by its assets, as part of its financing, which shall be itemized in the accounting of the Association, and included in the annual balance sheet of the Association.

GRANTS, INHERITANCES, LEGACIES AND DONATIONS

Article 57: The IAEC will take possession of, incorporate into its equity, and account for, all the fruits of its grants, inheritances, legacies and donations that are verified by third parties and given to the Association; and it falls upon the Executive Committee, as per Article 35 of the Statutes, to agree to accept the above means of financing and execute the necessary formalities to such purpose.

ADMINISTRATION OF THE FUNDS OF THE IAEC

Article 58: The Executive Committee of the Association shall have the freedom to keep and manage its books (on which it will report to the General Assembly in due time), to be governed by the accounting principles and accounting policies set down by current accounting law at all times.

ANNUAL ACCOUNTS AND PROFIT AND LOSS ACCOUNT

Article 59: The IAEC is obligated annually to formalise annual accounts. These must be prepared by the President and the Treasurer and presented to the Executive Committee, which, after their approval, will include them in the Agenda of the Ordinary General Assembly. The annual accounts will be distributed to all the member cities of the IAEC during the General Assembly for adoption.

Article 60: The annual budgets will be prepared by the President and the Treasurer of the IAEC, to be presented to the Executive Committee, which, after their approval, will be included in the Agenda of the Ordinary General Assembly. The budget will be distributed to all the member cities of the IAEC during the General Assembly for adoption.

Article 61: Both the annual accounts and the annual budget and report on activities must be adopted by the General Assembly of the IAEC within the following year.

INTERVENTION AND PUBLICITY

Article 62: The administration of the funds of the Association will be undertaken and subject to the respective intervention, as the case may be, and with sufficient publicity, so that the member cities can be aware at all times of the destination of the funds of the Association (as indicated in Article 53, paragraph 2, of these Internal Regulations), notwithstanding the right of the member cities to receive the annual accounts of the IAEC each year at the Ordinary General Assembly.

Chapter VI

ON THE MODIFICATION OF THE STATUTES AND THE INTERNAL REGULATIONS

Article 63: The Executive Committee shall be entitled to promote, if it decides to do so, the modification of either the Statutes or the Internal Regulations when it deems it necessary in order to bring them into line with the needs of the IAEC.

Article 64: Notwithstanding the above, the member cities shall also be entitled to propose, by means of a letter addressed to the President of the Executive Committee, modifications to the Statutes or the Internal Regulations, provided that the modification is promoted by a minimum of two thirds of the member cities and specifies which Articles or paragraphs under the same are to be modified.

Chapter VII ON THE DISCIPLINARY REGIME

Article 65: The breach of the obligations of the members through the infringement of the Statutes and these Regulations can be sanctioned.

The sanctioning procedure can be instigated *ex officio* or as a result of a report or notification. Thus, the President shall be entitled to agree to open an investigation to clarify any conduct that can be sanctioned. The actions will be carried out by the Executive Committee, which shall propose the adoption of the necessary measures and impose, as the case may be, the respective sanctions in light of the facts and after hearing the interested party. The resolution adopted must be grounded.

Article 66: Classification of the offences:

a) Minor offence: minor offences leading to a reproof by the IAC will be the result of the following behaviour and/or actions:

- Disobeying a request for information from the Executive Committee of the Association or failure to respect deadlines.
- Carelessness or failure to comply with the commitments contemplated in Article 9 of the Statutes of the IAEC
- Undue use of the logo of the IAEC.
- Default on payment of the annual dues.

b) Serious offence: serious offences leading to a public reproof and an obligation by the offending member to publicly give notice that it does not have the recognition or support of the Executive Committee of the IAEC will be the result of the following behaviour and/or actions:

- The organisation of events, meetings, etc, in the name of the IAEC, without prior, express authorisation of the Executive Committee.
- The constitution of thematic networks without the authorisation of the Executive Committee.

c) Very serious offence: very serious offences leading to the expulsion from the IAEC will be the result of the following behaviour and/or actions:

- Deliberately blocking fulfilment of the purposes of the IAEC.
- The constitution of territorial networks without the authorisation of the Executive Committee.
- Continuous default on payment of the annual dues for more than three years.

Article 67: The member cities sanctioned shall be entitled to lodge an appeal before the first General Assembly convened against the very serious offences ruled by the Executive Committee.

Chapter VIII

ON THE WINDING UP OF THE ASSOCIATION

Article 68: The IAEC can be wound up by means of adoption of a resolution by two thirds of the votes cast by the members present at the General Assembly or, by virtue of a final legal or arbitration judgement.

Article 69: The Secretary of the IAEC attending the General Assembly that adopts a resolution to wind up and liquidate the Association, must expedite a Certificate containing the winding up resolution and the names of the cities sitting on the Committee of Inspection, in the event that the Assembly decides to set up such a committee. The number of members of this Committee cannot be less than 3 or more than 6.

Article 70: The Executive Committee or the Committee of Inspection, if the latter has been created, shall comply with any provisions necessary to faithfully execute the winding up of the Association, in accordance with the resolutions adopted and the current legislation in force.

Article 71: In the event that it is decided to appoint a Committee of Inspection, the President of the same shall be the President of the Executive Committee and the offices of Vice-President, Secretariat and other members, if they exist, shall be chosen from amongst the members of the Executive Committee by virtue of the adoption of a resolution by simple majority at the General Assembly. No member of the Committee may hold more than one office.

Once the members of the Committee have been chosen, they must accept their offices within a maximum period of five days before the President.

Minutes will be kept of all the meetings of the Committee of Inspection, and all of these will form part of a Minutes Book ordered chronologically. The resolutions of the Committee of Inspection will be adopted by simple majority, and each member will have one vote.

Article 72: In any case, both the Executive Committee and the Committee of Inspection, as the case may be, shall formalize the annual accounts of the IAEC, within a period of no more than 90 days as from the date of adoption of the resolution of winding up, so that, once they have been prepared, they can allocate the funds of the Association to the legal recipient agreed by the General Assembly. This deadline can be extended if required by the complexity of the annual accounts in the judgement of the Executive Committee or the Committee of Inspection, and providing that the possibility of an extension has been included in the resolution of winding up adopted by the General Assembly.

Article 73: In any case, the members of the last Executive Committee shall have the obligation to collaborate and provide advice during the process of formalising the liquidation.

Article 74: Once the annual accounts and the calculation of the net assets resulting from the liquidation have been completed, this sum will be handed over by the Executive Committee to the public or private entity chosen by the General Assembly that adopted the resolution to wind up the Association.

Furthermore, the Executive Committee or the Committee of Inspection, should it exist, once their activity has been completed and the Association has been liquidated, must notify all the competent Bodies. This notice must be accompanied by accrediting certification of the resolution to wind up the Association and the document/s attesting to the handing over of the net remaining assets to the entity/ies mentioned above. Once this final action has taken place, all the documentation together with the application to strike the Association from the respective Public Register will be filed with said Register.

